

## THE CITY OF FAIRVIEW HEIGHTS

### ADMINISTRATION COMMITTEE MINUTES

Wednesday, March 11, 2020 – 7:00 p.m.

City Council Chambers

10025 Bunkum Road, Fairview Heights, IL

**Committee Members in attendance** – Pat Baeske, Frank Menn, Pat Peck, Ryan Vickers, Denise Williams, and Mayor Mark Kupsky (Ex-Officio member)

**Committee Members absent**

**Other Aldermen and Elected Officials in attendance** – Josh Frawley, Anthony LeFlore, and Brenda Wagner

**Staff in attendance** – Chief Chris Locke, Captain CJ Beyersdorfer, Director of Finance Gina Rader, and City Attorney Garrett Hoerner

**Recorder** – Kathy Frawley

#### **Public Participation**

No public participation.

#### **Communication from the Mayor**

Mayor Kupsky announced that Donna McAndrews passed away on Friday, March 6<sup>th</sup> and visitation will be held on Friday, March 13<sup>th</sup> with services set for Saturday, March 14<sup>th</sup>; Mayor Kupsky spoke on the seriousness of COVID-19 and reminded everyone to make sure to wash their hands and cover their mouth and nose when coughing or sneezing; Mayor Kupsky stated that the CDC has now classified COVID-19 as a Pandemic; Mayor Kupsky stated the City is following guidelines from the State of Illinois along with the Department of Public Health and three testing centers in Illinois have been set up.

#### **Approval of Minutes**

Motion and second were made by Alderman Pat Peck/Alderman Denise Williams to approve the February 12, 2020 minutes. Motion carried by voice vote and was unanimous.

#### **Finance**

*Alderman Frank Menn, Chairman*

#### **Bill List**

Motion and second were made by Alderman Pat Peck/Alderman Pat Baeske to approve the bill list in the amount of \$1,521,192.09. Motion carried by voice vote and was unanimous.

## **Health Insurance Renewal**

Mayor Kupsky announced that the City's Insurance Broker Bob Stewart suffered a health issue a few weeks ago. Bob is currently in rehab and Mayor Kupsky asked to please keep Bob in your thoughts and prayers; Mayor Kupsky stated that he and HR Manager Becky Thompson met with United Health Care representatives on Monday (our insurance provider) and received renewal quote. The quote was originally 17.9 %, it was negotiated down to 12% (increase), but if dental and vision are moved to United Health Care (dental and vision are now under Guardian) the percentage rate will go down a little more. United Health Care will have those numbers on Friday; Mayor Kupsky stated that open enrollment starts next month. HR Manager Becky Thompson will be working with employees so they know the most cost efficient ways to get the best medical care.

## **Law Enforcement**

*Alderman Pat Peck, Chairman*

## **State of Department**

Chief Locke presented the State of the Police Department Report.

## **Memorandum of Understanding**

Chief Locke presented a Resolution to enter into a Memorandum of Understanding between the Fairview Heights Police Department and the United States Secret Service.

Motion and second were made by Alderman Pat Baeske/Alderman Ryan Vickers to forward a Resolution to City Council authorizing the Mayor to enter into a Memorandum of Understanding between the Fairview Heights Police Department and the United States Secret Service to provide for reimbursement of funds for agents assigned to the Central and Southern Illinois Financial and Cyber Crimes Task Force. The motion carried by voice vote and was unanimous.

Meeting adjourned at 7:26 p.m.

Submitted By:

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Recorder