

Committee Members:  
Joshua Frawley  
Anthony LeFlore  
Pat Baeske  
Pat Peck  
Denise Williams

**A G E N D A**  
**OPERATIONS COMMITTEE**  
Wednesday, January 8, 2020 – 7:00 p.m.  
Council Chambers  
Fairview Heights City Hall  
10025 Bunkum Road

**Public Participation**  
**Approval of Minutes – December 4, 2019**

*Personnel*  
*Alderman Denise Williams, Alderman*

*Public Services*  
*Alderman Pat Baeske, Chairman*

1. Resolution of Support – Longacre Drive Improvements – STP Grant Applications
2. Director’s Report – Project Updates

**THE CITY OF FAIRVIEW HEIGHTS**  
**OPERATIONS COMMITTEE MINUTES**  
**Wednesday, December 4, 7:00 p.m.**  
**City Council Chambers**  
**10025 Bunkum Road, Fairview Heights, IL**

**Committee Members in attendance** – Anthony LeFlore, Pat Baeske, Pat Peck

**Committee Members absent** – Joshua Frawley, Denise Williams

**Other Aldermen and Elected Officials in attendance** – Mayor Mark Kupsy, City Clerk Karen Kaufhold, Aldermen Ryan Vickers, Brenda Wagner, Bill Poletti

**Staff in attendance** – Public Works Director John Harty, City Attorney Andrew Hoerner, and Police Lt. Jim Krummrich

**Recorder** – Jill Huffman

**Public Participation**

None

**Approval of Minutes, November 6, 2019**

Motion and second to approve minutes were made by Aldermen Peck/LeFlore. The motion carried by voice vote and was unanimous.

**Public Services Committee**

*Alderman Pat Baeske, Chairman*

**SINGLE SOURCE TRASH HAULING – RFP RESULTS**

The Director reported that in October staff was directed to issue a Request for Proposal (RFP) for single source trash hauling and on November 26 bids were submitted to and opened. Companies submitting bids were Waste Management, Republic Services, and Aspen Waste Systems. The Director requested discussion with the Committee in preparation to open a dialogue with the low bidder, which appears to be Aspen Waste Systems.

The Mayor relayed the history, thus far, for the City's desire to pursue single source trash hauling which are:

- Decrease heavy trucks on City streets (currently four providers totaling 16 trucks that travel the City's streets),

- Increase safety by eliminating the amount of trash trucks on the streets,
- Provide services to the residents at an affordable rate,
- Save the City money by eliminating the City's bulk trash program.

It was questioned if the waste haulers are unionized, to which the Director replied he does not know.

The Mayor relayed that trash hauling services went out for bid. The City received approximately 80 questions from the haulers to which staff responded. Staff held a prebid meeting with the interested trash haulers. Questions were addressed by staff and staff also gained information from the haulers.

Bid results were distributed with the Operations Meeting Agenda packet and available for the public attending the Operations Meeting. The Mayor proceeded with review of the seven options of service which were bid by the trash haulers. He also relayed information pertaining to the City's bulk trash program, its inception and what it has become today. Currently, the City collects bulk trash three times during the year, March, July, and November. Not only have the bulk items increased, the service now requires more of the City's manpower to pick up the items. This is the reason the pickup of bulky items was included in the RFP.

A comment was made that the City needs to be assured that fuel or other types of service charges are not added to the residents' bill.

Comment regarding the amount of yard waste bags allowed, especially in the fall, and the cost for bags exceeding one cart and seven bags. The Public Works Director stated that questions/concerns will be addressed in discussion with the apparent low bidder.

Clarification that Options 1 through 5 are monthly charges and Options 6 and 7 are cost per item.

It was stated that Waste Management's bid is a concern and questioned if the RFP stated that the City is requesting a multi-year contract to which the Director stated yes, the RFP stated a multi-year contract. It was commented that Waste Management did not complete the bid information. If the City awarded Waste Management for one year, the second year the City would be at their mercy. It was commented that since Waste Management did not complete the bid information, they should be disqualified.

It was questioned if Trash/Solid Waste and Yard Waste was an option to which this is listed as Option 2. All four options included the Bulky Item pickup.

It was stated that a list would need to be compiled stating Bulky Items the trash hauler would not pick up or pick up at an extra cost. It was commented this is listed in the RFP. The Director stated this would be discussed with the apparent low bidder and would become a part of the contract.

An alderman stated that she has received calls, from all but one person, that they are totally against single source trash hauling. She realizes this could save the City money, and all the benefits it could provide, but the City is imposing something onto the residents; and the residents she has heard from are not happy about this.

Discussed the need for an additional container which was part of the RFP and bid by the haulers. The Director stated that the RFP was a competition to determine what services will cost and need to proceed to discussion with the apparent low bidder.

It was questioned if trash necessitating additional containers was the only concern or if an alderman has a list of concerns to which it was responded there are a number of concerns.

It was stated that this service will provide a number of things such as alleviate the wear on the City's roads. It was conveyed regarding the container situation, this occurs if it is city-wide single source service or individual residential service. It was stated this is not to make it more difficult for anyone, it is to streamline the service. The alderman stated she has a list of concerns; a lot of the residents just don't want to be forced to pick a company. They like the idea of not having a monopoly. It was stated that the surrounding communities have single-source with a company or trash hauling is provided by the municipality.

An alderman stated that communication has been received from residents and their first inclination is that they are against single-source, however, when it is explained about the difference of the cost and that the cost will decrease for the residents, they become more receptive.

The Mayor relayed that there were six to eight trash haulers in the City and some of them have been purchased by other companies. This issue is about providing the best service at the best rate to the City's residents and the City, it's a package. He stated that he has discussed this with many of the residents and inquired as to what they are currently paying and also with other Mayors and what they are paying and this will absolutely save money. He explained that this was bid so the residents would have options to choose from. The Mayor stated that the Director of Public Works will discuss options with the hauler, such as extra, or overflow, items. He stated that single-source trash hauling does represent a savings to the residents' household.

It was stated that the City needs to stipulate if a household gets a deal from their current hauler and they pay upfront for a one year contract, how will this be reconciled if the City implements a single-source trash hauler? It was commented that it was understood that if there was a contract, such as this, the household would be able to allow the contract to expire.

The Mayor commented that during the prebid meeting it was learned that the lead time for implementation is six to nine months due to hiring drivers and truck acquisition. Therefore, the implementation date will be sometime between July and September. This will be discussed with the apparent low bidder.

The Mayor stated that for residential services, since trash hauling licenses are due in January, letters are being sent to haulers that these will be conditional licenses for a three month period and that the license will be extended or expire. Once the licenses expire, there will be no other licenses issued, if single source trash hauling is passed by Council.

It was stated to make sure, during discussion with the low bidder, there are not charges for delivery or pick up of trash cans during the residents stay in the City. It was relayed that the trash can is included as a given service.

Discussed late charges incurred by residents with their current hauler. The Mayor stated that these services are provided directly to the residents by the hauler. If trash accumulates on a

property, Code Enforcement will be contacted and the resident will be cited. The Mayor reminded everyone that trash service is paid in advance at the beginning of the quarter.

It was commented that once residents are educated on the services and rates, and understand that the City is pursuing this for the betterment of all, they are in agreement with it.

An alderman stated that it needs to be clear that residents do not have to obtain the trash service, as long as accumulated trash is not visible. They could take their trash elsewhere. The Mayor stated there are some residents, who have businesses, and take their household trash to their commercial dumpster. The Mayor stated there is also a provision for suspension of services. It was stated that the City should not promote that residents could opt out of trash service which could encourage illegal dumping.

The Director of Public Works received consensus from Committee to proceed with dialogue with the apparent low bidder.

Committee Chairman questioned the public if there were any comments. Questioned what the limit is for yard waste to which the Public Works Director stated it is one 96 gallon car and 7 biodegradable yard waste bags. The size of the recycle cart is 96 gallon and would be collected every two weeks.

Representative from Waste Management referred to an earlier comment that Waste Management only bid one year on the bid form and clarified that they are putting in a bid for the full contract. The TBD on the bid sheet is in reference to the annual increase and they were proposing to use the Bureau of Labor statistics, rather than a fixed three percent increase, as this more accurately represents the cost increase for utility companies, such as trash companies, incur. It does have the ability that it could be less than three percent and even go down should the economy allow it to do so. Regarding fees, Waste Management is exempt from all fuel and environmental surcharges, and administrative fees. Therefore, the prices that were submitted on the bid form is what the resident would receive on the invoice. Requested clarification from Waste Management that if a resident would exceed their trash limit, could this be added to the contract to which the representative replied yes.

A public comment was made that his current trash hauler will pick up as much trash as he sets out. The resident stated he hopes if the City makes a change, it will be for his benefit not making him pay to offset someone else's cost that uses different services. He understood that you could get an extra can at no extra cost if needed. Questioned if yard waste could be stopped during the year to which the Director stated concerns will be discussed with the apparent low bidder. Questioned the Mayor regarding his comment about traffic concerns and safety and if anyone had been hit by a trash truck to which the Mayor replied yes, a young boy had been hit last year. Resident questioned if this was just one incident or if there have been multiple incidents that keep occurring, to which the Mayor replied part of this is traffic. There are 16 trash trucks traversing the road, and at times three at one time. The City is trying avoid these issues. An alderman questioned how many Federal Express trucks go down the street in one day and where is the City going to stop this. It was commented that Amazon uses small trucks.

The Mayor reiterated that better services would be provided to the City's residents at a lower cost.

Resident questioned who he should share his concerns with to which the reply was his alderman. He commented that an alderman shared with everyone in attendance at the meeting, that everyone she talked with, except one person, was against a single source trash hauler. Resident questioned who will make the decision to which the Mayor stated that the City Council will vote and the majority will make that decision. If resident requests more information or has additional questions, he should contact his alderman, the Director of Public Works, or the Mayor.

The Mayor stated that while at Community Cleanup day, he and the City Clerk spoke with residents and there was no one against single source trash hauling.

Alderman stated that many of the City's residents received information from a letter that Waste Management sent to its customers.

Representative from Waste Management requested that City Council hear an oral presentation by all of the haulers to see what they can provide, pricing, what vehicles they will use, reinvest in the community – just to show their work. Alderman questioned the use of single axle or double axel truck to which the representative responded that is the style of truck they use. However, this was debated as the Waste Management trucks currently used in the City are not single axle. Representative stated that the officials should refer to the information submitted by Waste Management for this contract. Representative stated that single axle trucks are not currently used in the City by Waste Management.

**ASHLAND AVENUE/OLD COLLINSVILLE ROAD – INTERGOVERNMENTAL AGREEMENT**

Motion and second to table Agenda Item 2, the Intergovernmental Agreement with St. Clair County, addressing the funding of the Old Collinsville Road and Ashland Avenue turn lane to allow additional time for preparation by Aldermen Peck/LeFlore. The motion carried by voice vote and was unanimous.

**LONGACRE/UNION HILL SIGNALS – CONSTRUCTION STAKING PROPOSAL, HORNER & SHIFRIN**

The Director presented a proposal from Horner & Shifrin associated with construction layout and staking. The bids were opened November 8 by the State as there is Federal Funding involved. Hank's Excavating and Landscaping, Inc. was low with a bid of \$254,000. Staff budgeted \$406,000. The City's share would have been about \$86,000, but now it is approximately \$50,000. The contract with Horner & Shifrin is a necessity and this will be in the CIP portion of the budget. He recommends entering into contract with Horner & Shifrin.

Motion and second to send to City Council with the recommendation of approval the contract with Horner and Shifrin of \$11,500.00 (not to exceed) for the construction staking services associated with the Longacre Drive/Union Hill signals project by Peck/LeFlore. The motion carried by voice vote and was unanimous.

**LONGACRE DRIVE – STP GRANT APPLICATION PROPOSAL, GONZALES COMPANIES**

The Director presented a proposal from Gonzales Companies, LLC to prepare a Surface Transportation Program (STP) Grant or the asphalt overlay on Longacre Drive between IL Route 159 and Union Hill Road. The Director believes, as does the engineer, that this project

has potential to receive STP funding, probably half million in construction costs, which there will be 75% offset Federally, a gain of \$375,000. Required information for the application is out of Public Works' scope, and therefore, recommends Gonzales prepares the application for a fee of \$3,515.00. This cost will be taken from the General Fund, where \$10,000 is budgeted annually for situations such as this.

Motion and second to send to City Council with the recommendation of approval the contract with Gonzales Companies, LLC for \$3,515.00 for the preparation and submittal of an STP grant for the asphalt overly on Longacre Drive by Peck/LeFlore. The motion carried by voice vote and was unanimous.

## **CIP – PRIORITY LIST**

The Director referred to the Capital Improvement Priority List dated January 16, 2018, highlighting the projects that have been completed or will be completed in the near future. Also, referred to the Capital Improvement Priority List dated December 4, 2019 with new projects included.

Referring to Major Projects, a number of years ago, it was suggested to remove the Asphalt Overlay/Concrete Replacement Program from the list because this is considered maintenance. Since that time, this has been discussed with the auditor, and can be considered a capital expense. Therefore, this item has been included in Major Projects.

The Director stated he is not sure why Item 2, Parks and Recreation, was put on the list. The Mayor stated in the past, CIP was directed at Public Works, however, there were large park projects that needed to be completed, therefore, Parks and Recreation was added to the list so it would not be forgotten. The Director stated he utilizes this list for CIP templates for the budget, and assumes that Parks and the Police Department utilizes CIP templates for their projects also.

Discussed the construction of the entrance and road from Longacre Drive into Moody Park. The Director stated he could include the curb cut into the grant application for the resurfacing of Longacre Drive. It was stated that a curb cut already exists on Longacre Drive; the Director stated it could be improved under the grant. It was relayed this would be beneficial as another entrance to the park. The Director stated that an entrance from Longacre Drive into the park would separate the City's truck traffic, which currently traverse on South Ruby past the park entrance to arrive at the garage facility. The Director stated he is not desirous of improving South Ruby from Longacre to the garage facility with truck traffic on the roadway. The Mayor stated this would be a discussion among the Directors of Public Works, Parks, and the Police Department. It was questioned if Item 5, South Ruby Lane (Longacre Drive to Garage Site) could be moved to the park entrance from Longacre Drive into Moody Park to which the Director replied that staff could review both the entrance from Longacre Drive and South Ruby. The Mayor questioned about the project of South Ruby Lane and the Director stated it has been on hold due to approximately \$300,000 in cost for utility relocations. Ameren has a utility easement that has existed from 1928 which houses gas and power lines along South Ruby. The Director stated that South Ruby roadway could be improved from Longacre Drive to the park entrance only and remain oil and chip from the park entrance to the city garage. It was questioned how much the road would be to install the road from Longacre Drive through the park to which the Director replied approximately \$150,000. It was stated that \$50,000 was set aside in the Hotel/Motel Budget and a contract signed for another Miracle League field, however, it could be

possible to utilize these funds for the road installation instead of another field. The Director stated that the entrance portion from Longacre Drive would be offset by the federal grant. It was stated when it was platted for the Miracle League fields, the road was included. The Director stated he will discuss this matter with the Director of Parks.

Regarding Minor Projects, the Director stated that Wilshire Drive has been completed. Item 2, Mark/Cari Drive and Item 3, Stites/Cory Drive will be bid early in the year. The Director stated he received a suggestion to add as Item 11, Holliday/Leininger Drive in Ward 4 which is 400 feet of roadway from Old Collinsville Road to Olvey. This is the last oil and chip roadway in that vicinity. The Director stated along with this project, a storm sewer project in that area, could also be addressed.

It was requested that consideration be given to adding Windy Lane/Pinewood to the Minor Project list, as Ward 5 has not had a project on the list for five years. It was stated there was a lot of money spent in Fox Creek four years ago for storm sewer drainage, and this is one of the reasons the aldermen have not added a project to the list. The Mayor stated to add Item 12, Windy Lane/Pinewood, as the Mayor's choice to the Minority Project list.

Regarding Joint Projects, the Director stated that Marketplace Streetscape Phase I has been completed as well as Third Avenue Pedestrian Crossing, and Magdalena Sidewalk. The Director stated he is adding Marketplace Streetscape Phase III, the roadway between Phase 1 and the roundabout of Phase II, which is receiving Federal Funding. He is adding Longacre Drive asphalt overlay as this will be a joint project and funded with an STP grant. Also, he is adding Old Collinsville Road asphalt overlay from Ashland Avenue to Lincoln Highway. This area was patched two years ago, but is in disrepair. This road was constructed in 1982. It was questioned if this would include the right turn lane, southbound, onto Ashland Avenue to which the Director replied this will need to be coordinated with the County and the State. Being added is Item 8, the right turn lane from Old Collinsville Road at Ashland Avenue.

Motion and second to send to City Council with the recommendation of approval the addition and deletion of various projects as discussed this evening and described by the CIP Priority List by Peck/LeFlore. The motion carried by voice vote and was unanimous.

## **DIRECTOR'S REPORT – PROJECT UPDATES**

The Director of Public Works presented his written report to the elected officials for their review.

The Director stated that 89<sup>th</sup> Street was overlaid this date.

Ashland Avenue, between IL Route 159 and Old Collinsville Road, has been marked for utilities and questioned if the Director knows what this is for? The Director believes the County's patching work is complete, however, he will contact the County.

The Director stated that six street lights in the Fountains will be installed, including underground wiring, for \$10,000; he budgeted \$30,000. The City will work with Ameren for sidewalk removal and replacement. This work will be complete before the end of the fiscal year.

Questioned the Director on the status of Sullivan Drive to which he replied that this project was to be bid and opened in November and it is now listed as a Rebuild Illinois project and awaiting funding.

Questioned the Director about the concrete replacement at DePaul and Frank Scott Parkway to which he replied that the concrete has been removed and the construction will likely set steel and pour concrete tomorrow. He believes it will be open Wednesday of next week. This situation also occurred at Pinewood on the south side of Frank Scott Parkway. The project manager was instructed to put out a flyer, on his letterhead, regarding concrete work at the entrance to Pinewood. Pinewood will not be closed, as the residents will need access to their residences, but will be closed half at a time.

**Adjournment 7:58 p.m.**

Submitted By:

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Recorder

## **MOTIONS**

### **Agenda Item 1**

Move to send to City Council with the recommendation of approval the Resolution of Support for the Longacre Drive Improvements – STP Grant Application.

# Memo

**To:** Elected Officials  
**From:** John Harty-Director of Public Works   
**CC:** Directors  
**Date:** January 6, 2020  
**Re:** Public Works Committee Agenda Overview

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**Resolution of Support – Longacre Drive Improvements – STP Grant  
(Agenda Item 1)**

As part of the Surface Transportation Program grant application a Resolution of Support generated by the City Council helps indicate the necessary project encouragement.

**Director's Report - Project Updates  
(Agenda Item 2)**

**Hollandia Storm and Sanitary Sewer Improvements** – Kamadulski Excavating has completed the sanitary sewer installation associated with this project, they are waiting for a better/drier stretch of weather to begin work on the storm drainage portion.

**89<sup>th</sup> Street** – This project was essentially completed in early December with the asphalt overlay. There is now a noticeable improvement to the drivability of 89<sup>th</sup> Street when compared to its preconstruction state.

**Pleasant Ridge Road** – At this time the project is substantially complete with all driveways and sidewalks complete. There will be backfill and grading tasks to be performed in the near future as weather allows. **NOTHING NEW TO REPORT**

**Ashland Avenue/Old Collinsville Road – Intergovernmental Agreement  
(Agenda Item 2)**

The department has not received the Intergovernmental Agreement mentioned in previous meetings as of yet. When received the agreement will be placed on a Committee meeting agenda.

*As discussed in the October Public Works Committee meeting, the County is drafting an intergovernmental agreement to outline the funding responsibilities associated with this joint effort to construct a turn lane on southbound Old Collinsville Road and Ashland Avenue.*

*The funding breakdown is estimated as follows:*

<b><u>TASK</u></b>	<b><u>TOTAL</u></b>	<b><u>MATCH</u></b>	<b><u>COUNTY</u></b>	<b><u>CITY</u></b>
<i>Engineering</i>	<i>\$50,000</i>	<i>\$10,000</i>	<i>\$5,000</i>	<i>\$5,000</i>
<i>Right-of Way</i>	<i>\$30,000</i>	<i>\$6,000</i>	<i>\$3,000</i>	<i>\$3,000</i>
<i>Construction</i>	<i>\$217,862</i>	<i>\$43,572</i>	<i>\$21,786</i>	<i>\$21,786</i>
<b>TOTAL</b>	<b>\$297,862</b>	<b>\$59,572</b>	<b>\$29,786</b>	<b>\$29,786</b>

**Single Source Trash Hauling** – The Department met with Aspen Waste, Inc. on December 18<sup>th</sup> in an effort to review the bid documents and discuss further steps in the process. Aspen is reviewing the contract and will subsequently submit their review results to the City Attorney.